

# Uniform Reporting System (URS)

## How to Enter Outreach, HC/PI Education, HCPI and Other Interventions

### PREVENTION SERVICES

#### ***OUTREACH***

#### ***HCPI EDUCATION***

#### ***HCPI***

#### ***OTHER INTERVENTIONS***

➤ COMMON ELEMENTS Include:

1. These Service Categories do not involve intake clients nor client-based services. They are considered events or sessions. Intake clients are not being counted here.
2. These usually occur in a group setting, educational setting, or an outreach event. The demographics of the participants receiving the “service” are recorded. No client names, HIV Statuses, Client IDs, etc. are recorded or assigned.
3. A “Copy” utility allows the user to copy an entered Session to a “holding” area, which can then be copied and used as the next (new) entry. The user can then edit the information instead of re-entering the same information again.
4. Where applicable, the “Adults (20+)” count is the total value of the 20-29, 30-49, and 50+ Age Groups. It is a display field and is not available for data entry.
5. User Defined Fields Are Available: When the System Administrator at your agency enters questions into the System menu’s *Define ETO & Prevention UDF Labels* screen, the last page of each of the ETO and Prevention Event form will contain the questions. There are up to 14 fields available that allow a response up to 50 characters to be entered. A 3 question example is shown below:

Education, Training, and Outreach: User Defined Fields	
1. Were invitations sent out for this session?	No, but announcements were posted.
2. Was anything bought specifically for this session?	Yes. @50.00 spent on soda, snacks.
3. Did the turnout meet staff expectations?	No. Turnout was a bit lower than hoped.

## The OUTREACH Screens:

Outreach is a CDC Intervention type. They are “HIV/AIDS educational interventions generally conducted by peer or paraprofessional educators face-to-face with high risk individuals in the clients’ neighborhoods or other areas of where clients’ typically congregate. Outreach usually includes distribution of condoms, bleach, sexual responsibility kits, and educational materials. Includes peer opinion leader models.”

VIEW Outreach - Page 1

**Session/Activity**

Category: 001 Outreach

Type: 1A Individual Level Health Education/Ri

Program: FWAHH Education, Training, Outreach

Act. Date: 06/14/2002 Scheduled Date: / /

Time Start: 01:00 AM Time End: 02:00 AM 01:00

**Location**

Type: 04 HIV C/T Site

Organizat:

Address:

City: State: Zip: -

County:

Contact:

Additional Zip Codes Covered:

**Session Presented By**

Volunteers: Add Delete

**Session Staffed By**

MCKENSEY, Michael Add Edit Delete

Guest Lecturer:

Copy Session To Hold Area Remove Session From Hold Area Next Page -->

VIEW Outreach - Page 2

(NH) = Non-Hispanic

**Demographics of Participants**

Total Participants: Demographics Known: 1 Demographics Unknown: 1

**Gender:**

Male: 1 Female: 0

Transgender: Female ID as Male: 0

Transgender: Male ID as Female: 0

**Age Groups:**

Children (under 13): 1

Adolescents (13 to 19): 0

Adults (20+): 0 20 to 29: 0 30 to 49: 0 50 and over: 0

**Race/Ethnicity:**

Hispanic: 1 (NH) White: 0 (NH) Black or African American: 0 (NH) Asian: 0 (NH) Native Hawaiian/Pacific Islander: 0 (NH) American Indian or Alaskan Native: 0 More than one race/ethnicity: 0 Other: 0 Unknown/Unreported: 0

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VIEW Outreach - Page 3

Population At Risk: ☐ No ☒ Yes Area Risk: High

Target Group: 01 STAFF

CDC Risk Focus: 02 MSM

**Specific Target Audiences/Locations**

1 102 Other Hospital(s) 3 104 Home Health Care

2 105 Long Term Care Facility/Hospice

**Other Targeted Population(s)**

Migrants Add Edit Delete

**Methods of Delivery**

Structured Socialization Add Delete

**Service(s) Provided**

Transportation Add Delete

**Materials Provided**

Spanish Literature 5 Add Edit Delete

View Remarks... <-- Previous Page Next Page -->

## The HCPI Education Screens:

In actuality, HCPI Education is the Presentation/Lectures part of the CDC Intervention type, HCPI (Health Communications/Public Information). Presentation/Lectures are “information-only activities conducted in group settings”. They are often called “one-shot” education interventions.

EDIT HCPI Education Form - Page 1

**Session/Activity**  
Category: 001 Presentation/Lecture (HCPI)  
Type: 1A Presentation/Lectures  
Program: FWAAM NYC Prevention  
Act. Date: 06/27/2003  
Time Start: 10:00 AM Time End: 11:30 AM 01:30

**Location**  
CDC Type: 01 CBO  
Specific Location:  
Organization:  
Address:  
City: State: Zip: 10025-  
County:  
Contact:

**Session Presented By**  
Staff:  
Add  
Delete

**Session Staffed By**  
Nothing entered...  
Add...  
Edit...  
Delete

Additional Zip Codes Covered...

Copy Session To Hold Area Remove Session From Hold Area Next Page -->

EDIT HCPI Education Form - Page 2

(NH) = Non-Hispanic

**Demographics of Participants**

Total Participants: Demographics Known: 30 Demographics Unknown: 20

**Gender:**  
Male: 20  
Female: 9  
Transgender: Female ID as Male: 0  
Transgender: Male ID as Female: 1

**Age Groups:**  
Children (under 13): 0  
Adolescents (13 to 19): 0  
Adults (20+):  
20 to 29: 25  
30 to 49: 3  
50 and over: 2

**Race/Ethnicity:**  
Hispanic: 10  
(NH) White: 2  
(NH) Black or African American: 12  
(NH) Asian: 1  
(NH) Native Hawaiian/Pacific Islander: 0  
(NH) American Indian or Alaskan Native: 5  
More than one race/ethnicity: 5  
Other: 0  
Unknown/Unreported: 5

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EDIT HCPI Education Form - Page 3

**CDC Risk Focus**  
CDC Risk Focus: 04 Heterosexual Contact

**Other Targeted Population(s)**  
Substance Users  
Add...  
Edit...  
Delete

**Methods of Delivery**  
Lecture  
Add  
Delete

**Materials Provided**  
Safer Sex Kits: 50  
Bilingual Literature: 75  
Add... Edit... Delete

Remarks...

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## The HCPI Screens:

Health Communications/Public Information covers the “delivery of planned HIV/AIDS prevention messages through one or more channels to target audiences to build general support for safe behavior, support personal risk-reduction efforts, and/or inform persons at risk for infection how to obtain specific services.” ‘Channels’ include Electronic Media, Print Media, Hotlines, and Clearinghouses (interactive electronic outreach using telephones, mail, and internet). For the URS, it does not include Presentation/Lectures, which are entered in the HCPI-Education screens.

**EDIT HCPI Form - Page 1**

**Session/Activity**

Category: 001 HCPI

Type: 1D Hotline

Program: FWAAM NYC Prevention

Act. Date: 06/27/2003

**Session Staffed By**

Rogers, George

Add... Edit... Delete

**Location**

CDC Type: 99 Other

Specific Location:

Zip Codes Covered:

**Demographics**

Number of Participants (Demographics Unknown): 500

Copy Session To Hold Area Remove Session From Hold Area Next Page -->

**EDIT HCPI Form - Page 2**

**CDC Risk Focus**

CDC Risk Focus: 05 Mother with or at risk for HIV Infection

**Methods of Delivery**

Nothing entered

Add Remove

**Service(s) Provided**

Referral for GYM

Referral for Substance Use relat

Referral for Case Management

Referral for Mental Health servid

Add Remove

**Materials Provided**

Hotline Information 500

Add... Edit... Delete

Remarks... <-- Previous Page Next Page -->

## The OTHER INTERVENTIONS Screens:

Other Interventions are funded with CDC Announcement 99004 funds that are not covered by the other types of interventions. This includes Community-Level Interventions (CLI). Community-Level Interventions “seek to improve the risk conditions and behaviors in a community through a focus on the community as a whole, rather than by intervening with individuals or small groups. This is often done by attempting to alter social norms, policies, or characteristics of the environment. Examples of CLI include community mobilizations, social marketing campaigns, community-wide events, policy interventions, and structural interventions.”

**VIEW Other Interventions Form - Page 1**

<b>Session/Activity</b>		<b>Session Presented By</b>	
Category	001 Community Level Interventions	Staff	[+ Add]
Type	1C Community-wide Event	Peers	[+ Add]
Program	FWAAM NYC Prevention	Volunteers	[+ Add]
Act. Date	06/27/2003		[+ Add]
<b>Location</b>		<b>Session Staffed By</b>	
Type	02 Community Setting	MCKENSEY, Michael	[+ Add]
Organizat.	FWAAM General Hospital		[+ Add]
Address	123-98 Main Street		
City	New York	State	NY
County	999 OTHER	Zip	10001-4321
Contact			
Additional Zip Codes Covered...		<b>Other Targeted Population(s)</b>	
		Nothing entered	
		[+ Add]	
		[+ Edit]	
		[+ Delete]	
<b>Demographics</b>		Population At Risk <input type="radio"/> No <input checked="" type="radio"/> Yes	
Demographics Unknown	300	<b>CDC Risk Focus</b> 06 General Population	
[Copy Session To Hold Area]		[Remove Session From Hold Area]	
		[Next Page -->]	

**For Technical Assistance, Please Call  
DEFRA HELP DESK 1-866-933-3726**